

CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES

DATE: December 12, 2023

LOCATION: M. Allan Vogelson Branch

PRESENT: Robert Weil, Pat Abusi, Charlene Burd, Earl Davis, Debra Kendall, Linda Devlin. County Counsel: Brandon Hawkins. Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

Commissioner Weil presided over the meeting.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Kendall presented a motion to go into closed session and it was seconded by Commissioner Davis. Resolution #102-23 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act, was unanimously approved.

Commissioner Kendall presented a motion to open the meeting to the public; the motion was seconded by Commissioner Burd. The motion passed unanimously.

MINUTES: Commissioner Abusi presented a motion to accept the minutes for the November 2023 regular meeting; the motion was seconded by Commissioner Davis. The regular minutes for November 2023 were unanimously approved.

FINANCIAL STATEMENTS: Commissioner Kendall presented a motion to accept the financial statements for October 2023; the motion was seconded by Commissioner Abusi and Resolution #103-23, approving the financial statements for October 2023, was unanimously approved.

BILLS AND VOUCHERS: Commissioner Abusi presented a motion to accept the bills and vouchers for November 2023; the motion was seconded by Commissioner Kendall and Resolution #104-23, approving the bills and vouchers for November 2023, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Davis presented a motion to accept the appointments and resignations for November 2023, the motion was seconded by Commissioner Burd and Resolution #105-23, approving the appointments and resignations for November 2023, was unanimously approved.

DIRECTORS REPORT:

Ms. Devlin spoke about the successes and challenges of the Library in 2023. She acknowledged the excellence of the Library staff and thanked the Commissioners for their support.

Associate Director Jennifer Druce updated the Commission on the following:

Ms. Druce announced that the painting of the interior of the Ferry Avenue Branch has begun and should be completed by the 26th of December.

Commissioner Davis presented a motion to accept the Director's Report; the motion was seconded by Commissioner Burd and the Director's Report was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

2024 Increase to the Minimum Hourly Wage: Commissioner Kendall presented a motion to approve the 2024 Increase to the Minimum Hourly Wage; Commissioner Davis seconded the motion and Resolution #106-23 was unanimously approved.

2024 Increases, Non-Represented Staff: Commissioner Abusi presented a motion to approve the 2024 Increases, Non-Represented Staff; Commissioner Burd seconded the motion and Resolution #107-23 was unanimously approved.

Revised 2024 Holidays and Closings: Commissioner Abusi presented a motion to approve the revised 2024 Holidays and Closings; Commissioner Davis seconded the motion and Resolution #108-23 was unanimously approved.

Public Service Policy Revision, COL-1 Collection Development Policy: Commissioner Davis presented a motion to approve the Public Service Policy Revision, COL-1 Collection Development Policy; Commissioner Burd seconded the motion and Resolution #109-23 was unanimously approved.

Items E and F were presented in a block.

Public Service Policy Revision, CIR-3, Loan Periods and Loan Limits:

Public Service Policy Revision, CIR-8, Fees:

Commissioner Abusi presented a motion to approve the Public Service Policy Revision, CIR-3, Loan Periods and Loan Limits and to approve Public Service Policy Revision, CIR-8, Fees; Commissioner Davis seconded the motion and Resolutions #110-23 and #111-23 were unanimously approved.

Add title and starting rate to the 2020-2024 AFSCME 1454 contract, Graphic Artist 3: Commissioner Davis presented a motion to add title and starting rate to the 2020-2024 AFSCME 1454 contract, Graphic Artist 3; Commissioner Kendall seconded the motion and Resolution #112-23 was unanimously approved.

Reclassification, Library Assistant to Library Assistant Bilingual, K. Gazmey: Commissioner Davis presented a motion to approve the reclassification, Library Assistant to Library Assistant Bilingual, K. Gazmey; Commissioner Kendall seconded the motion and Resolution #113-23 was unanimously approved.

2023 First Quarter Temporary Budget: Commissioner Davis presented a motion to approve the 2024 First Quarter Temporary Budget; Commissioner Burd seconded the motion and Resolution #114-23 was unanimously approved.

OTHER COMMISSION BUSINESS: Commissioner Davis presented a motion for Suzanne Fox to serve as President of the Library Commission for 2024 and for Debra Kendall to serve as Vice-President of the Library Commission for 2024; Commissioner Burd seconded the motion, and it was unanimously approved.

PUBLIC PORTION: There was no public comment. Commissioner Davis presented a motion to move to adjourn the meeting; Commissioner Burd seconded the motion, and it was unanimous to move to adjourn the meeting.

ADJOURNMENT: Commissioner Kendall presented a motion to adjourn the meeting; Commissioner Burd seconded the motion, and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda A. Devlin, Director
December 13, 2023



Certified by _____

Linda A. Devlin, Director

Date: _____

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